



HYSAWA

Terms & condition for Enlistment

The interested vendors shall comply the following terms and conditions:

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| 1. | Application should be submitted addressing to the undersigned with supporting documents |
| 2. | Enlistment period is for one year from the date of enlistment as Vendors (yearly renewable based on performance). The HYSAWA authority reserves the right to accept, reject and cancel any or all applications in part or full without assigning any reason whatsoever. |
| 3. | Forwarding letter should be on official letterhead pad and all relevant documents/certificate should be stamped and signed on each page by authorized person of the vendor/suppliers and to be sent to HYSAWA Head office, Orin tower (Level 3), House 23, Road 113/A, Gulshan 2, Dhaka in a sealed envelope. Envelope should be marked as “Application for Vendor Enlistment..... (Category) ”. Application must be received within 5:00PM, 07 February 2019. |
| 4. | Enlistment is limited to those firms who have legal establishment (Trade License, TIN, VAT Registration & other legal documents) and established business in particular category of supplies and materials and have office/showroom/shop/printing press (as the case might be) in Dhaka city. |
| 5. | Manufacturer/Supplier of Tube well materials (such as uPVC pipe, strainer, TW head etc.) should be willing to supply materials all over Bangladesh at union parishad level. |
| 6. | HYSAWA may require physical verification of factory, place of business and authentication of provided documents/certificates etc. |
| 7. | Selected vendors will be informed duly and subsequently the approved list of enlistment will be provided. |
| 8. | Enlistment of vendors will be done based on their assessment on quality and quantity of supply, legal documents and experiences on category. |
| 9. | Enlistment does not provide any guarantee or exemption from competition or award of work order. |
| 10. | All respondents will be evaluated as per the terms and conditions mentioned in schedule of tender documents following Limited Tender Method (LTM) . |
| 11. | Enlistment will make vendors eligible to receive request for tenders in the respective category. |
| 12. | Sometimes correspondence may carried out electronically (e.g. e-mail). So, vendors are expected to have an active e-mail address. |
| 13. | Enlisted firm(s)/supplier(s) must follow the legal laws, labor laws and child labor laws of the country. |
| 14. | In case of any dispute between the firm and HYSAWA regarding the enlistment procedures/contract, the decision of the management of HYSAWA will be final. |
| 15. | Any type of wrong declaration, misconduct, and involvement in fraud/corruption will result in cancellation of enlistment. |

I/ we read and understand above terms and condition and agree to follow all. Violation of any terms and condition might result cancellation of enlistment.

Name of vendor:

(Also put office seal in the right side)

Address:

Name and signature of authorized person:.....